

IN THE PORTSMOUTH MUNICIPAL COURT
PORTSMOUTH, OHIO
(740) 354-3283

EVICTIONS

The Court requires that you furnish the original Petition in Forcible Detention and two copies for each defendant (tenant) at the time of filing. You must also file a copy of the Notice to Leave the Premises that was served upon defendant(s).

For example: If you are filing an eviction action against one person, you would submit the original petition and TWO copies, plus one copy of the Notice to Leave the Premises. If you are filing against two people, you would submit the original petition and FOUR copies, plus one copy of the Notice to Leave the Premises.

Please include a telephone number where you can be reached during the day on your petition.

We do not furnish eviction forms. You can purchase them at an office supply store.

We are not permitted to answer any legal questions or assist you in filling out the forms. If you feel you need legal advice or help in completing the forms, please contact an attorney. We cannot determine if your forms are filled out correctly, but we can advise you that your case may be dismissed if forms are incorrect.

The cost to file an eviction is \$109.00. You may be required to pay an additional \$20.00 on the day of your hearing if you request a writ of restitution.

Incorporated businesses and Limited Liability Corporations must be represented by an attorney at the hearing.

F.E.D. hearings are scheduled three to four weeks from the date of filing.

Thank you.