

Trusteeship Filing

On the application, the following information is required:

1. Name and complete address of creditors
2. Correct account numbers
3. Correct amount due and owing creditors

On the back of the application, please add the following:

1. Your complete name, address, telephone number and social security number
2. The name of your employer, address and telephone number

Do not sign the application until you file it.

When you file, you will need to bring with you:

1. A copy of the 15-day demand (Notice of Court Action to Collect Debt)
2. A copy of your most recent pay stub
3. An amount equal to 20% of your gross income (as shown on the pay stub)
This amount can be rounded off to the highest dollar.

Creditors are NOT required to participate in the Trusteeship Program

Payments are issued to creditors quarterly

Payment of 20% of your gross income must be deposited on a regular monthly basis. If you miss one or more payments, you will be subject to termination from the program.